

**MINUTES OF THE LAKETON TOWNSHIP BOARD**  
**December 19, 2019**  
**Laketon Township Hall**  
**6:00 p.m.**

**CALL TO ORDER**

The Supervisor called the meeting to order at 6:00 p.m.

**PLEDGE OF ALLEGIANCE**

Mrs. Achterhoff led in the Pledge of Allegiance to the Flag.

**ROLL CALL**

**Members Present:** Kane, Zagman, Arter, Archer, Achterhoff

**Members Absent:** None

**MINUTES**

- Proposed minutes of the Laketon Twp Board – November 21, 2019

A motion to approve the minutes and place them on file with noted changes to Item 19-41 to include: December 1, 2019 was made by Mr. Kane and supported by Mrs. Zaagman.

**Motion Carries.**

**REPORTS**

- Permit Report – Nov 2019
- Treasurer Report – Nov 2019
- Ordinance/Zoning Enforcement Report – Open Complaints as of Dec 16, 2019
- Muskegon County Sheriff PINS Report – Nov 2019
- Muskegon Charter Twp Fire Dept Report 1/1/19 – 11/30/19
- 2019 Zoning Board of Appeals Report – Chair Bob Neis

A motion to approve the reports and place them on file was made by Mrs. Archer and supported by Mrs Achterhoff. **Motion Carries.**

**PRESENTATIONS:** Kathy Moore, Senior Millage

**COMMUNICATIONS**

- Senior Millage Information
- Township Holiday Schedule 2020

**UNFINISHED BUSINESS**

**Item 19-35 Propose quotes from Bishop Heating/Cooling – Upgrade of HVAC System.** A motion to approve the upgrade for \$16,079.00 was made by Mr. Kane and supported by Mrs. Archer.

**ROLL CALL**

**Ayes:** Kane, Zaagman, Arter, Archer, Achterhoff

**Nays:** None

**Motion Carries. Proposal Approved.**

**NEW BUSINESS**

**Item 19-42 Vacation Request from Employee Molly Joslyn.** A motion to approve Ms. Joslyn's request to carry two vacation days from 2019 to use on January 2 and 3, 2020. A motion to approve request was made by Mrs. Achterhoff and supported by Mrs. Archer. **Motion Carries.**

**Item 19-43 Proposed Performance and Indemnification Resolution.** A motion to approve the resolution was made by Mrs. Achterhoff and supported by Mrs. Archer.

**Roll Call**

Ayes: Kane, Zaagman, Arter, Archer, Achterhoff  
Nays: None

**Motion Carries. Resolution Approved.**

**Item 19-44 Proposed Cash Handling Procedures and Cash Handling Policy.** A Motion to approve policy was made by Mrs. Achterhoff and supported by Mrs. Archer. **Motion Carries.**

**Item 19-45 Proposed reappointment of Zoning Board of Appeals Members: Eric Anderson and Adam Rosema.** A motion to approve their reappointment was made by Mrs. Achterhoff and supported by Mrs. Archer. **Motion Carries.**

**Item 19-46 Proposed reappointment of Planning Commission Members: Paul Hoppa and Eric Anderson.** A motion to approve their reappointment was made by Mrs. Achterhoff and supported by Mrs. Archer. **Motion Carries.**

**Item 19-47 Proposed change of the Laketon Board of Trustees Representative on the Planning Commission.** A motion to approve Mr. Kane as the new board member to serve on the planning commission was made by Mrs. Achterhoff and supported by Mrs. Archer. **Motion Carries.**

**Item 19-48 Proposed Termination of the Intergovernmental Contract for Building Code Services with Fruitland Township.** A motion to approve the contract termination was made by Mrs. Achterhoff and supported by Mr. Kane.

**ROLL CALL**

Ayes: Kane, Zaagman, Arter, Archer, Achterhoff  
Nays: None

**Motion Carries. Proposal Approved.**

**PAYMENT OF BILLS**

A motion to approve the payment of bills was made by Mrs. Achterhoff and supported by Mr. Kane. **Motion Carries.**

**CITIZEN COMMENTS**

- State Representative, Terry Sabo – gave an update of the state budget.

**ADJOURNMENT**

A motion to adjourn the meeting at 6:53 p.m. was made by Mrs. Achterhoff and supported by Mr. Kane. **Motion Carries.**

**Respectfully Submitted,**

**Christina Achterhoff, Clerk**

**Approved: February 20, 2020**