

Laketon Township Planning Commission
January 10, 2018 Regular Monthly Meeting Minutes

CALL TO ORDER: Chairperson Don Nellis called the meeting to order at 6:00 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

- Swearing in: DJ Hilson was sworn in for another term on the Planning Commission.
 - Present: Don Nellis, Cindy Zaagman, DJ Hilson, Dave Mieras and Paul Hoppa
 - Absent: Bob Schalow and Eric Anderson, both with notice
 - Also present: Zoning Administrator David Sheehy and Recording Secretary Veronica West.
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- Election of Officers: Paul Hoppa moved to nominate the officers as follows. DJ Hilson supported the motion. The motion carried by voice vote.
 - Chair – Don Nellis
 - Vice Chair – Paul Hoppa
 - Secretary – Dave Mieras
 - JPC – Planning Commission Member – Don Nellis
 - ZBA – Representative – Eric Anderson

APPROVAL OF AGENDA: DJ Hilson moved and was supported by Dave Mieras to approve the agenda as presented. The motion carried by voice vote.

APPROVAL OF MINUTES: Cindy Zaagman moved to approve the minutes of 9/08/2017 as presented. DJ Hilson supported the motion. A voice vote was taken and the motion passed.

PUBLIC COMMENTS AGENDA ITEMS ONLY: NONE

CORRESPONDENCE:

- Planning & Zoning News – October & November 2017 Issue – ZA David Sheehy pointed out a couple of interesting articles, including one about a zoning ordinance issue in the City of Muskegon. No other discussion.
- 2017 PC Activity Summary – Chairperson Don Nellis put together a summary of 2017 PC activities. He referenced the contingent site plan approval granted to Mr. Young for his project on the corner of Witham and Dykstra, asking ZA David Sheehy if the contingencies have been met. Mr. Sheehy noted he is still waiting on final approvals from the road commission and drain commission. There was also discussion of how long a contingent approval lasts, noting that the ordinance allows for one year from date of approval to start the project and allows for the applicant to request one 6 month extension. ZA David Sheehy noted the one year will be up this spring.

UNFINISHED BUSINESS:

- 2018 PC Meeting Dates – A proposed meeting schedule was drafted to continue to meet on the 2nd Wednesday of the month at 6:00 pm. ZA David Sheehy pointed out this causes the February meeting to fall on Valentines Day. It was discussed to change this meeting date. Cindy Zaagman moved to approve the proposed meeting schedule for 2018 with the exception of February, where the meeting will be moved to the following Wednesday 2/21/2018. DJ Hilson supported the motion. The motion carried by voice vote.
- Joint Worksession between Twp Board of Trustees and the Planning Commission: ZA David Sheehy reminded the PC that the Capital Improvement Plan needs to be updated every year and a date needs to be determined. He also noted that the Township Supervisor requests that the PC select 2 potential dates to submit to the Township Board for them to choose from. After looking at the calendar and discussing several options, Cindy Zaagman moved to propose either February 15, 2018 or February 21, 2018 at 5:00 pm as potential dates to hold the PC/Board joint worksession. DJ Hilson supported the motion. The motion carried by voice vote.

NEW BUSINESS: NONE

PUBLIC COMMENTS: NONE

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BOARD REPORTS:

- Township Board – NONE, the Board meets next on 1/18/18 at 6:00 pm.

ADJOURN: Dave Mieras moved to adjourn the meeting. DJ Hilson supported the motion. The motion carried and the meeting adjourned at approximately 6:23 pm.