

**Laketon Township Planning Commission**  
**February 21, 2018 Regular Monthly Meeting Minutes**

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**CALL TO ORDER:** Chairperson Don Nellis called the meeting to order at 6:05 pm.

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

- Present: Eric Anderson, Paul Hoppa, Dave Mieras, Don Nellis, DJ Hilson and Cindy Zaagman
- Absent: Bob Schalow with notice
- Also present: Zoning Administrator David Sheehy, Township Supervisor Kim Arter and Recording Secretary Veronica West.

**APPROVAL OF AGENDA:** DJ Hilson moved and was supported by Dave Mieras to approve the agenda as presented. The motion carried by voice vote.

**APPROVAL OF MINUTES:** DJ Hilson moved to approve the minutes of 1/10/2018 as presented. Cindy Zaagman supported the motion. A voice vote was taken and the motion passed.

**PUBLIC COMMENTS AGENDA ITEMS ONLY:** NONE

**CORRESPONDENCE:**

- Planning & Zoning News – December 2017 & January 2018 Issues – ZA David Sheehy pointed out a couple of interesting articles, including one about the deep water port in Muskegon. No other discussion.
- Training PC/ZBA – ZA David Sheehy summarized information on some upcoming free training opportunities offered by Ottawa County. Members just have to let him know if there are any sessions they wish to attend and he will get them registered – he also reminded members the by laws have a minimum annual training requirement that they all have to meet.

**UNFINISHED BUSINESS:**

- Discussion on Park and Recreation Plan: ZA David Sheehy distributed copies of the current plan that is in place now, which is a chapter of the Master Plan and is required by state law to be periodically reviewed and amended/updated if necessary in order to apply for DNR grants. He added that there are some photos that need to be updated and some information on the State Park needs updating as well. He asked all members to read/review the document and be prepared to discuss at future PC Meetings as part of the review/update can include citizen input meetings that would need to be accomplished by early 2019. After this review is completed, the remainder of the Master Plan will be up for it's state required periodic review.

**NEW BUSINESS:** NONE

**PUBLIC COMMENTS:** NONE

**BOARD REPORTS:**

- Township Board – Cindy Zaagman – The Twp Board has determined the 2 roads that will be up for repair/repave/maintenance and they are N Peterson Rd and Benjamin Rd.
- ZBA – Eric Anderson – none – no meetings/no variance requests received.
- Township Supervisor Kim Arter – Reported on 3 items: representatives from Fenner Glen have been inquiring about potentially expanding the development, discussing sewer/water – in investigative stage – no plans turned in at this time; remaining unbuilt condos in the Bloomfield Acres development have recently been listed for sale again; and the sewer/water construction for Mr. John Green on N Bear Lake Rd has begun.
- Zoning Administrator David Sheehy – Reported he has been in contact with Mr. Michael Belt with regard to the Rich Young project on Witham Drive and they are still waiting on final approvals from the Muskegon County Drain Commissioner.

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**ADJOURN:** Paul Hoppa moved to adjourn the meeting. Dave Mieras supported the motion. The motion carried and the meeting adjourned at approximately 6:29 pm.

Respectfully Submitted:

Veronica West  
Recording Secretary