

Laketon Township Planning Commission
September 12, 2018 Regular Monthly Meeting Minutes APPROVED 10/17/18

CALL TO ORDER: Chairperson Don Nellis called the meeting to order at 6:00 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

- Present: DJ Hilson, Paul Hoppa, June Earhart, Don Nellis, Cindy Zaagman and Dave Mieras
- Absent: Eric Anderson, with notice/excused
- Also present: Zoning Administrator Theresa Maner, Recording Secretary Veronica West and one area resident

APPROVAL OF AGENDA: Don Nellis note ZA Theresa Maner added a couple of items to the agenda from the one that was emailed out to everyone. Cindy Zaagman moved to approve the amended agenda. Paul Hoppa supported the motion. The motion carried by voice vote.

APPROVAL OF MINUTES: Cindy Zaagman moved to approve the minutes of 08/08/18 as presented. Dave Mieras supported the motion. A voice vote was taken and the motion passed.

PUBLIC COMMENTS AGENDA ITEMS ONLY: NONE

CORRESPONDENCE:

- Planning & Zoning News – Current issue for informational purposes only. ZA Theresa Maner pointed out an article regarding short term rentals, which are not permitted in Laketon township, with the exception of some existing, legal non-conforming situations.

NEW BUSINESS:

- **MSUE Class:** ZA Theresa Maner informed everyone that the Michigan State University Extension class on Solar Energy has been scheduled to take place here at Laketon Township Hall on October 4th from 6pm to 8:30 pm – it will count as education/training hours for anyone that attends.
- **Proposed New Development/Fenner Glen West:** ZA Theresa Maner informed the PC of the application received for a proposed extension of the Fenner Glen development by Aspen of Norton Shores (Chris Kelly & Jim Tyler). She noted that many of the items needed have been turned in and they are making progress on others and this proposed development will be on the PC Agenda in October (10/17/18 at 6:00 pm). There was discussion regarding the drawings and review time and the possibility of a worksession 1 hour before the regular meeting was suggested. Paul Hoppa didn't feel a worksession being limited to 1 hour would be enough review time. ZA Theresa Maner said she planned to have the drawings and a staff report to all PC Members for there study by October 1st. Cindy Zaagman noted it will be helpful to have things in advance and that may be enough review time for everyone so a worksession might not be needed. No decision was made or worksession scheduled; Don Nellis noted it would be reasonable to wait until the staff report and drawings are received to decide if a worksession is necessary.

UNFINISHED BUSINESS:

- **Updates on Park & Rec Plan/5 yr Review:** ZA Theresa Maner and Don Nellis talked about the due date/deadline changes from the State of Michigan/DNR being that this 5 yr review must be done by February 1, 2019 to qualify to apply for grants for the year of 2019. Don Nellis commented that Township Supervisor Kim Arter has indicated that the township will not be applying for any grants in 2019 because of the Horton Park grant project currently in the works so the February 1, 2019 deadline is not critical for the review/update to be completed, but will be working toward later in 2019 for completion. Once the Township completes the review/update and the state approves it the township would then be eligible for grants again in 2020. ZA Theresa Maner distributed a printout of a draft survey to be done online via Survey Monkey. The survey was reviewed and a few edits were suggested to the 7 question survey.
Q1 – no changes

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- Q2 – add checkboxes for baseball, softball, soccer, football, cheerleading, lacrosse and other.
- Q3 - correct the name to Mullally Memorial Park
- Q4 – no changes
- Q5 – make this the last question of the survey
- Q6 – no changes
- Q7 – add checkboxes for soccer and other

There was also discussion on how to let the public know about this survey – options like social media postings (Facebook, website), newsletter articles, Chronicle press release were discussed. ZA Theresa Maner asked if anyone felt any questions were needed about other outdoor recreation activities like hunting, golf or snowmobile trails and Don Nellis asked if anyone had any other suggested questions, everyone concurred that the survey looks good and didn't want it to be too long as long surveys don't get many responses. Discussed goals and providing recreation opportunities on a limited budget and having a long term plan in place in order to seek grant funding. Also discussed the upcoming steps: online public survey, a public open house, a public hearing and then the PC must recommend adoption to the Township Board, then it is up to the Board to adopt the updated Rec Plan.

- **Reminder: Meeting Date Change:** Just a reminder – the regular October meeting date has been changed to one week later than normal – to Wednesday October 17, 2018. Time and location remains the same – 6:00 pm at Laketon Township Hall.

PUBLIC COMMENTS: **NONE**

BOARD REPORTS: **NONE**

ADJOURN: Dave Mieras moved to adjourn the meeting. Paul Hoppa supported the motion. The motion carried and the meeting adjourned at approximately 6:37 pm.

Respectfully Submitted:

Veronica West
Recording Secretary