

# Laketon Township

## Building Permit Application – Short Form

**SPECIAL NOTES – PLEASE READ!**

- **MDEQ PERMITS/APPROVALS MAY BE NECESSARY FOR CONSTRUCTION ON WATERFRONT PROPERTY, PROPERTIES WITH WETLANDS, CRITICAL DUNES OR PROJECTS WITHIN CERTAIN DISTANCES OF LAKES, STREAMS OR OTHER BODIES OF WATER. PLEASE BE SURE TO SECURE ANY REQUIRED MDEQ PERMITS BEFORE APPLYING FOR A PERMIT FROM LAKETON TOWNSHIP.**
- **NO WORK** (including excavation) shall begin before a permit is issued. **An investigation fee will be charged if any work (other than clearing) begins prior to the permit being issued.**
- All applicants are subject to a seven (7) day processing period, starting on the date all required items are received by this office.
- **AUTHORITY:** P.A. 230 OF 1972, AS AMENDED.
- **COMPLETION:** Mandatory to obtain a permit, application must be completed and signed or permit will not be issued.
- **PENALTY:** WRITTEN ORDER TO STOP CONSTRUCTION.

Laketon Township will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, handicap or political beliefs.

**PLEASE PRINT ALL INFORMATION**

**Job Information:**

Job Address: \_\_\_\_\_  
House Number & Street
City
State
Zip Code

**Identification:**

Owner Name: \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Owner Address: \_\_\_\_\_  
Street Address
City
State
Zip Code

Email Address: \_\_\_\_\_ Preferred method of contact? Email or phone

Contractor Name: \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Contractor Address: \_\_\_\_\_  
Street Address
City
State
Zip Code

Email Address: \_\_\_\_\_ Preferred method of contact? Email or phone

License Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**Type of Work to be Performed:** Please designate type of work, list any important details or special conditions and give approximate dollar value of the project:

New Siding: \_\_\_\_\_  New Roofing: \_\_\_\_\_

Storage Shed/Pole Barn/Garage (size): \_\_\_\_\_

Deck/Porch (size): \_\_\_\_\_

Misc. Repairs/Other: \_\_\_\_\_

**Total Value of the project: \$** \_\_\_\_\_

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as her/his authorized agent and we agree to conform to all applicable laws of the State of Michigan. All of the information on this application is accurate to the best of my knowledge.

**Section 23A of the State Construction Code Act of 1972 (Act 230 of the Public Acts of 1972) prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or residential structure. Violators of section 23a are subjected to civil fines.**

**Applicant Name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Applicant is (circle):**    Owner    Contractor    Agent

**For Department Use Only**

Notes/Stipulations: \_\_\_\_\_

Zoning Approval Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Building Approval Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

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## PERMIT FLAT FEE SCHEDULE – REVISED – EFFECTIVE April 1, 2018

Please note: The following permit fees are for small maintenance/repair type jobs which only require one inspection – other/larger projects such as decks, buildings, homes, additions, etc. are still value based.

<b>FLAT FEE PERMITS:</b>	<b>FEE:</b>
Minimum Permit Fee (regardless of value of work) – includes 1 inspection	\$75.00
Re-Shingle – includes 1 inspection	\$75.00
Re-Siding – includes 1 inspection	\$75.00
Replace all windows/doors – includes 1 inspection	\$75.00

<b>MISCELLANEOUS:</b>	<b>FEE:</b>
<b>Additional Inspections:</b> (For each inspection needed beyond the original number of inspections covered by the permit issued.)	\$57.00

**Special Note:** If the inspector is called to do an inspection and the work does not pass inspection or the job is not ready or he cannot get into the structure to perform the inspection – an additional inspection fee will be charged each time he must re-visit the job site.

**If work starts before a permit is issued:** The Township reserves the right to administer an investigation fee equal to the permit fee if work is started before an approved permit is received.

**Cancellation/Refund Policy:** A 20% cancellation fee will be charged if no inspections have been performed on the permit being cancelled. If inspections have been performed the permit is subject to the 20% cancellation fee plus \$57.00 for each inspection performed.

### **VALUE BASED PERMIT FEES (PERMIT FEES ARE ROUNDED TO THE NEAREST DOLLAR):**

<b>Value of Project:</b>	<b>Permit Fee:</b>
\$1 to \$500	Minimum fee: \$75.00
\$501 to \$2,000	Minimum fee: \$75.00
\$2,001 to \$25,000	\$69.25 for the first \$2,000 plus \$14 for each additional \$1,000 or fraction thereof
\$25,001 to \$50,000	\$391.75 for the first \$25,000 plus \$10.10 for each additional \$1,000 or fraction thereof
\$50,001 to \$100,000	\$643.75 for the first \$50,000 plus \$7.00 for each additional \$1,000 or fraction thereof
\$100,001 to \$500,000	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000 or fraction thereof
\$500,001 to \$1 million	\$3233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000 or fraction thereof
Over \$1 million	\$5608.75 for the first \$1 million plus \$3.65 for each additional \$1,000 or fraction thereof

**This revision shall take effect on April 1, 2018.**