

Laketon Township Residential/Commercial Construction Permit Application

2735 W. Giles Rd., N.Muskegon, MI 49445 PH(231) 744-2454 FAX(231) 744-2506

AUTHORITY: P.A. 230 OF 1972, AS AMENDED.

COMPLETION: MANDATORY TO OBTAIN PERMIT, APPLICATION MUST BE COMPLETED & SIGNED OR PERMIT WILL NOT BE ISSUED.

PENALTY: WRITTEN ORDER TO STOP CONSTRUCTION.

- All applicants are subject to a **seven (7) day processing period**, starting on the date all required items are received by this office.
- **NO WORK (including excavation)** shall begin before a permit is issued. An investigation fee **will** be charged if any work (other than clearing) begins prior to the permit being issued.

Laketon Township will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, handicap or political beliefs.

Applicant to complete all items in sections I, II, III, IV, V, VI, and IX

Note: Separate applications must be made to the appropriate division for plumbing, mechanical, and electrical work permits.

PLEASE PRINT ALL INFORMATION

Section I – Location of Building

Job Address: _____
House Number & Street City State Zip Code

Legal Desc. – Tract/Lot Number: _____

Section II – Identification

A.Owner/Lessee Information:

Name: _____ Phone Number: __ (____) _____

Address: _____
Street Address City State Zip Code

B.Architect or Engineer Information:

Name: _____ Phone Number: __ (____) _____

Address: _____
Street Address City State Zip Code

License Number: _____ Expiration Date: _____

C.Contractor Information:

Name: _____ Phone Number: __ (____) _____

Address: _____
Street Address City State Zip Code

License Number: _____ Expiration Date: _____

Section III – Type of Improvement and Plan Review

A.Type of Improvement:

- New Bldg Addition Alteration Repair Wrecking Relocations
 Foundation ONLY Mobile Home Set-up Premanufactured

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B.Reviews to be Performed:

Building Plumbing Mechanical Electrical Energy

Section IV – Proposed use of Building

A.Residential – (for “wrecking” show most recent use)

One family dwelling Multi-family dwelling (# of units____) Attached garage
 Detached garage Hotel/ Motel (# of units____) Other

B.Non-Residential – (for “wrecking” show most recent use)

Amusement Service Station School, Library, Educational
 Church Hospital/Institutional Store/Mercantile
 Industrial Office/Bank/Professional Tanks/Towers
 Parking Garage Public Utility Other

Non- residential describe in detail proposed use of building. eg: food processing plant, machine shop, laundry buildingat hospital, elementary school, secondary school, college, parochial school parking garage, for department store, rental office building, office building at industrial plant etc. If use of existing building is being changed, enter proposed use._____

Section V – Selected Characteristics of Building

A.Principal type of frame:

Masonry, wall bearing Structural Steel Other_____
 Wood frame Reinforced Concrete

B.Principal type of heating fuel:

Gas Oil Electricity Coal Other_____

C.Type of sewage disposal:

Public or Private Company Septic System

D.Type of water supply:

Public or Private Company Private Well or Cistern

E.Type of mechanical:

Air Conditioning Yes No Elevator Yes No

F.Dimensions:

Number of Stories _____ Floor area: 1st & 2nd Floor _____
3rd – 10th Floor _____
11th & above _____
Total Land Area _____ Total Floor Area _____
Enclosed Parking Spaces _____ Outdoor Parking Spaces _____

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Section VI – Applicant Information

Applicant is responsible for the payment of all fees and charges applicable to this application and must provide the following information.

Name: _____

Address: _____

Street address
City
State
Zip Code

Federal ID Number/Social Security Number: _____

Value of Proposed Work: _____

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent, and we agree to conform to all applicable laws of the State of Michigan. All of the information on this application is accurate to the best of my knowledge.

SECTION 23A OF THE STATE CONSTRUCTION CODE ACT OF 1972, ACT230 OF THE PUBLIC ACTS OF 1972 BEING SECTION 125.1523A OF THE MICHIGAN COMPILED LAWS PROHIBITS A PERSON FROM CONSPIRING TO CIRCUMVENT THE LICENSING REQUIREMENTS OF THIS STATE RELATING TO PERSONS WHO ARE TO PERFORM WORK ON A RESIDENTIAL BUILDING OR A RESIDENTIAL STRUCTURE. VIOLATORS OF SECTION 23A ARE SUBJECT TO CIVIL FINES.

Signature of Applicant: _____ **Date:** _____

Section VII - Environmental Controls Approvals:

	Required		Approved	Date	By
A.- Zoning	___ Yes	___ No	_____	_____	_____
B.- Fire District	___ Yes	___ No	_____	_____	_____
C.- Pollution Control	___ Yes	___ No	_____	_____	_____

Section VII – Local Government Agency to Complete this Section

D.- Noise Control	___ Yes	___ No	_____	_____	_____
E.- Soil Erosion	___ Yes	___ No	_____	_____	_____
F.- Flood Zone	___ Yes	___ No	_____	_____	_____
G.- Water Supply	___ Yes	___ No	_____	_____	_____
H.- Septic System	___ Yes	___ No	_____	_____	_____
I.- Variance Granted	___ Yes	___ No	_____	_____	_____
J.- Other	___ Yes	___ No	_____	_____	_____

Section VIII – For Department Use Only

Notes and Data: _____

Building Permit # _____ Issue Date: _____ Permit Fee: _____

Approval Signature: _____ Title: _____

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PERMIT FLAT FEE SCHEDULE – REVISED – EFFECTIVE April 1, 2018

Please note: the permit fees below are for small maintenance/repair type jobs which only require one inspection – other/larger projects such as decks, buildings, homes, additions etc are still value based – see below:

RESIDENTIAL FLAT FEE PERMITS ONLY:	FEE:
Minimum Permit Fee (regardless of value of work) – includes 1 inspection	\$75.00
Re-Shingle – includes 1 inspection	\$75.00
Re-Siding – includes 1 inspection	\$75.00
Replace all windows/doors – includes 1 inspection	\$75.00

MISCELLANEOUS:	FEE:
Additional Inspections (for each inspection needed beyond the original number of inspections covered by the permit issued)	\$57.00
Special Note: if the inspector is called to do an inspection and the work does not pass inspection or the job is not ready or he cannot get into the structure to perform the inspection – an additional inspection fee will be charged each time he must re-visit the job site.	

If work starts before a permit is issued: The Township reserves the right to administer an investigation fee equal to the permit fee if work is started before an approved permit is received.

Cancellation/Refund Policy: A 20% cancellation fee will be charged if no inspections have been performed on the permit being cancelled. If inspections have been performed the permit is subject to the 20% cancellation fee plus \$57.00 for each inspection performed.

VALUE BASED PERMIT FEES (PERMIT FEES ARE ROUNDED TO THE NEAREST DOLLAR):

Value of project	Permit Fee
\$1 to \$500	Minimum fee: \$75.00
\$501 to \$2,000	Minimum fee: \$75.00
\$2,001 to \$25,000	\$69.25 for the first \$2,000 plus \$14 for each additional \$1,000 or fraction thereof
\$25,001 to \$50,000	\$391.75 for the first \$25,000 plus \$10.10 for each additional \$1,000 or fraction thereof
\$50,001 to \$100,000	\$643.75 for the first \$50,000 plus \$7.00 for each additional \$1,000 or fraction thereof
\$100,001 to \$500,000	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000 or fraction thereof
\$500,001 to \$1 million	\$3233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000 or fraction thereof
Over \$1 million	\$5608.75 for the first \$1 million plus \$3.65 for each additional \$1,000 or fraction thereof

This revision shall take effect on April 1, 2018.