

P.I.N.S. PROPERTY CHECK FORM

Partners In Neighborhood Safety

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Reason for Extra Patrol: \_\_\_\_\_

Premise will be vacant: YES / NO

Type of Premise: Residence: \_\_\_\_\_ Other: \_\_\_\_\_

Protected By Alarm System: YES / NO If yes, alarm type: \_\_\_\_\_

Lights on: YES / NO Constant: YES / NO Automatic: YES / NO

Additional Information: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Keys Left With Anyone: YES / NO

If yes, list name, address and phone numbers of people who have KEYS and ACCESS to home.

1.) \_\_\_\_\_ Phone: \_\_\_\_\_

2.) \_\_\_\_\_ Phone: \_\_\_\_\_

3.) \_\_\_\_\_ Phone: \_\_\_\_\_

4.) \_\_\_\_\_ Phone: \_\_\_\_\_

5.) \_\_\_\_\_ Phone: \_\_\_\_\_

**I REQUEST THAT A SECURITY CHECK BE MADE OF MY PREMISES**

**FROM \_\_\_\_\_ TO \_\_\_\_\_.**

**\*NOTIFICATION MUST BE MADE UPON AN EARLY RETURN.**

**SIGNED:** \_\_\_\_\_

**DATE:** \_\_\_\_\_



## TIPS TO KEEP YOUR HOME SAFE WHILE ON VACATON

1. Make sure your all your doors and windows (house & garage) are locked before leaving.
2. If possible, have someone watch over the house while you are gone.
3. If you are gone for a long period of time, have someone keep your yard and driveway maintained (cut grass, clean up leaves, remove snow from driveway, have someone drive up and down the driveway to make tire tracks, etc.).
4. Keep your mailbox cleaned out. You can put your mail on hold with post office, have mail forwarded, or have a friend/family member/neighbor collect it. Don't let it pile up in the mailbox.
5. Use lights to create the illusion that someone is at home by using motion lights, remote controlled lights, set timer, etc.
6. Make sure your security system is working properly before you leave. Post visible security signs or decals. Even posting fake signs are better than no sign at all.
7. Hide or lock up your valuables.
8. Leave a locked vehicle in your driveway. If winter time, have someone brush snow off.
9. Don't leave spare keys out in the obvious locations.
10. Don't broadcast your plans online!